

AJS PANCOTT GYMNASTICS NATIONAL TRAINING CENTER

POLICIES AND PROCEDURES

Gymnastics is one of the most fundamental and exciting of all physical activities. Basic gymnastic skills develop attributes that are perfect stepping stones for other sports and activities. Through proper instruction, children show progress in many key developmental areas - strength, flexibility, body awareness, coordination, confidence, creativity and fun. Our purpose is to provide a happy and safe learning experience for children of all abilities in fundamental movement and basic gymnastics. We help children experience mental acuity as well as physical aptitude.

REGISTRATION

Registration must be done online via our Parent Portal. Full payment is required to reserve your child's spot in class within 5 business days of registering. There is also an annual membership fee of \$30 per family. Register early because class size is limited.

TUITION PAYMENTS

TUITION IS NON-REFUNDABLE ONCE THE SESSION HAS BEGUN. We accept credit, debit, cash, echeck, or check. Please deposit payments in the mailbox on the office door if no one is at the desk. Credit/debit/echeck payments must be made online via our website.

HOLIDAYS

We observe the holidays noted on the schedule. Classes falling on those days are to be made up in the Session in which they fall. Holiday misses do not count toward your one make-up per Session.

LATE CHARGE--RETURNED CHECKS

Payments not received by the first week of the Session will incur a \$10 late charge. A \$25.00 charge will be charged for all returned checks - whatever reason. If you are billed a late or returned check fee, these fees must be included with your payment.

MAKE-UP POLICY

You are allowed ONE make-up during a session for **illness only, and on a space-available basis only. Makeups cannot be done the last week of the session.** Make-ups must be requested on the Parent Portal - No "drop-ins" will be allowed. MISSED CLASSES CANNOT BE USED TO DISCOUNT TUITION.

ATTIRE

Girls: Leotard or shorts and a t-shirt and bare feet. Long hair should be pulled back. No jewelry. Boys: Shorts and a t-shirt.

PARENT RESPONSIBILITIES

Parents and children who arrive at the gym early are to remain in the lobby until the beginning of class. Children are not to run around, and cannot be in the gym until the class begins. Siblings not enrolled in a class are to remain with the parents in the lobby.

INCLEMENT WEATHER

WATCH OUR SOCIAL MEDIA for updated information regarding weather delays/closings. Every effort will be made to send an email if there are schedule changes. Please make sure your contact information is up to date on our Parent Portal.